

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2017-145 **Issue Date:** 07-10-17 **Closing Date:** 07-21-17

SORP Enforcement Officer
Criminal Investigations
Department of Public Safety
Hourly Wage: \$22.59/Regular/Full-Time

The incumbent has primary investigative responsibilities for violations of Title 11 of the Revised Yakama Code, including but not limited to the Sex Offender Registration Program (SORP); and the monitoring, apprehending, registering and tracking clientele. The incumbent is a sworn commissioned officer subject to 24-hour on-call status. As assigned, investigates, and detains all persons suspected of violating tribal, federal, state and local laws. Ensures all investigations are conducted and documented in accordance with prescribed guidelines and protocol. Compiles and analyzes data, develops training and educational curriculum and power point presentations, attends meetings, facilitates community outreach.

Knowledge, Skills and Abilities:

- Knowledge of the organization, in relationship to other agencies, to the tribes and to the general public and a knowledge of Indian Reservation throughout the United States, their locations, boundaries and tribal codes.
- Knowledge of 18 USC with emphasis on the Major Crimes Act, and 2252.
- Knowledge of the constitutional protection afforded individuals, including rules governing search and seizure, arrest and questioning individuals.
- In-Depth knowledge of and experience in law enforcement procedures and techniques, including the investigation of crimes, Federal Rules on Criminal Procedures, police conduct, courtroom etiquette, rules of evidence and rules of testimony.
- Detailed and extensive knowledge of Federal, State and Tribal Court decisions which impact law enforcement on Indian Lands, especially decisions involving jurisdiction and authority questions; with emphasis on SORP specific objectives and outcomes.
- Expert working knowledge of the complex jurisdictional issues involved, develops and maintains productive working relationships with tribal, state federal and local agencies, promoting information exchanges and providing investigative expertise and operational support.
- Knowledge of method and patterns of criminal operations and availability and use of modern detective devices and laboratory services.
- Knowledge of computer applications and information management resources to track and assist in the monitoring and apprehension of offenders.
- Skill in recognizing, collection and preserving physical evidence and maintaining a chain of custody; and the ability to distinguish between relevant and admissible or non-admissible information and evidence.
- Skill in collecting, assembling and presenting pertinent facts both orally and in writing, and the ability to prepare clear concise reports.
- Proficient in the use of firearms; 2-way radio operation; emergency police vehicle and equipment.
- Ability to communicate effectively verbally and in writing.
- Ability to plan, organize, prioritize, and complete work assignments timely.
- Ability to work and cope in stressful and sensitive situations.
- Ability to maintain strict confidentiality.

General Recruiting Indicators:

- Requires a high school diploma or equivalent, and must be at least 21 years of age.
- Required to pass a pre-employment drug and alcohol test.
- Must possess a valid Washington State Driver License with ability to obtain a Tribal Drivers permit.
- Required to successfully pass a criminal background check; no misdemeanor or felony convictions.
- Must successfully complete Criminal Investigator Training Program or Land Management Investigator Training Program.
- Must have or immediately obtain minimum training requirements required by Federal regulations.
- Must possess a basic first aid/CPR card or obtain one within 6-months of hire; required to maintain current.
- Must be in excellent physical condition, and capable of sustained, strenuous physical exertion as evidenced by annual physical and physical Efficiency Battery Training.
- Must have binocular vision correctable (Snellen) in each eye; near vision corrected or uncorrected must be sufficient to read Yeager type 11-14 inches.
- Keyboarding/typing skill at a minimum of 35 words per minute (wpm).
- New police officers must successfully complete the BASIC Police Office training within first year of appointment.

Special Requirements:

- Required to work irregular hours, overtime, weekend, holidays, and rotating shifts.
- Required to attend and successfully complete mandatory training.
- Must understand the position and working conditions and consider the impact on personal life-style and family.
- Required to wear departmental uniform.
- Required to sign a code of conduct and understand sanctions for misconduct.