

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2017-263 **Issue Date:** 11-28-17 **Closing Date:** 12-11-17

GIS Technician II
Geographic Information Systems (GIS)
Department of Natural Resources
Hourly Wage: \$16.05/Regular/Full-Time

Responsible to assist in providing Geographic Information Systems (GIS) services for the Yakama Nation (YN) and other BIA and YN departments. Duties include: updating and maintaining the GIS database, provide access to users, and provide output in the form of maps and reports. Prepares geographical data processing tasks utilizing ESRI mapping software. Conducts GIS project analysis, design, creation, and editing of layers in a geodatabase environment. Performs troubleshooting and user assistance. The GIS Manager will provide work assignments and review work through observation of work in progress, timely completion of projects, and accuracy of final product. Must have clear and logical method for problem solving, and be able to write readable documents.

Knowledge, Skills and Abilities:

- Basic understanding of Microsoft Windows operating system and ability to use standard office software (e.g. word processing, spreadsheet, presentation software).
- Knowledge and proper use of grammar and spelling.
- Oral and written language skills.
- Ability to work independently.
- Understanding of how to seek out peer support to answer technical questions.
- Ability to operate GIS related hardware and associated peripheral devices such as GPS units, plotters, digitizers, and scanners.
- Knowledge of all the components of a map layout.
- Understanding of vector and raster GIS data types.
- Ability to read manuals for comprehension and troubleshooting.

General Recruiting Indicators:

- At least two years of college in related field or equivalent; At least two years of employment with the Yakama Nation in a related position. Experience with computer hardware, and software applications preferred.

Special Requirements:

- Must possess valid Washington State Driver's license, and be able to obtain a Yakama Nation employee driver's permit.
- Yakama enrolled preference.