

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2018-213 **Issue Date:** 08-01-18 **Closing Date:** 08-14-18

Safety Monitor
Head Start
Department of Human Services
Hourly Wage: \$10.87/Regular/Furlough
Location: White Swan, WA

Provides assistance on the playground during outdoor play. Ensures children are transported in a safe, timely, and appropriate manner in accordance with federal, state, and tribal laws. Incumbent assists Teachers and Teacher Assistants to instruct and supervise young children in an early childhood setting. Provides high quality services to children and their families that lead to overall development of children and families.

Knowledge, Skills and Abilities:

- Knowledge of Head Start Performance Standards (45 CFR 1300s).
- Knowledge of Yakama Nation Personnel Policies and Procedures.
- Knowledge of Head Start Developmental Frameworks and Washington State Early Learning and Development Guidelines.
- Knowledge of the Yakama Nation culture and language.
- Ability to maintain standards of professionalism in dress, appearance, attitude and presentation at all times.
- Ability to maintain standards of confidentiality and work ethic.
- Ability to utilize a computer.
- Ability to operate a telephone, copier, fax, and laminator.
- Ability to read, write, and follow general oral instructions.
- Ability to communicate effectively with children and adults.
- Ability to be flexible in work schedule and assignments.
- Ability to lift up to 70 pounds.
- Ability to sit, walk, stand, bend, kneel, squat, twist, turn, reach, pull, push, lift and carry for extended amounts of time.
- Ability to travel extensively within assigned bus route.
- Ability to physically assist children on and off the bus.
- Ability to work outdoors for extended periods, in unfavorable weather, and in heavy traffic conditions.

General Recruiting Indicators:

- Minimum of a High School Diploma or Equivalency and two year work experience with young children preferably in an early childhood education setting (Head Start, Preschool, and/or Washington State ECEAP).
OR Preferred Initial Early Childhood Education Certificate or a Child Development Associate Certificate and six months work experience with young children preferably in an early childhood education setting (Head Start, Preschool, and/or Washington State ECEAP).

Special Requirements:

- Required to pass a pre-employment drug and alcohol test.
- Required to pass a pre-employment criminal background check.
- Must have experience working with young children.
- Yakama enrolled preference.
- Must possess a valid WA State Driver license with ability to acquire a Yakama Nation Tribal Drivers Permit.
- Must have a current First Aid/CPR card or ability to obtain within 6 months of hire.
- Must have a current Food Handler's Card or ability to obtain within 6 months of hire.
- Preference will be given to past/present Head Start parents who meet the qualifications.
- Must be able to manage confidential information.
- Must follow Yakama Nation and YN Head Start Code of Conduct.