

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2018-257 **Issue Date:** 09-12-18 **Closing Date:** 09-25-18

Minor Home Repair Worker II
Area Agency on Aging (AAoA)
Department on Human Services
Hourly Wage: \$13.21/Regular/Full-Time

Responsible for performing routine semi-skilled home repair tasks in one or more trades to ensure the health and safety of elderly and disabled clients served. Repair and maintain residential structures and systems which require an ability to analyze house structures, plumbing, and low-voltage electrical malfunctions.

A general knowledge of basic home repairs and solutions are necessary.

Work is performed indoors and outdoors and requires moderate physical work.

Knowledge, Skills and Abilities:

- Knowledge of general health and safety practices in minor home repair.
- Ability to repair, remove, and replace toilet, which includes the ability to replace toilet valves.
- Basic knowledge of sewer and septic systems.
- Ability to repair, remove, and replace water heaters.
- Ability to remove and replace ceiling fans.
- Ability to repair drywall, fix cracked floor tile, rain gutters, align doors, replace windows, and fix faulty light switches.
- Ability to replace caulk around tubs, sinks, and showers.
- Ability to replace home door frames and/or doors, including door knobs and locks.
- Ability to maintain log book of clients and referrals and complete monthly reports to supervisor.
- Ability to complete multiple jobs in defined time periods.
- Skilled in using hand and small power tools.
- Ability to withstand the physical rigors of home repair and work in various climate conditions.
- Ability to verbally and orally communicate well with supervisor, clients, vendors and other programs.

Minimum Requirements:

- High School Diploma or equivalent.
- Combination of training and work experience demonstrating the ability to perform the job.
- One year of experience working with a Journeyman.
- Required to pass a pre-employment drug and alcohol test.
- Required to pass a pre-employment background check.
- Must possess or have the ability to obtain a valid Washington State Driver's License and Yakama Nation Driving Permit.
- Yakama enrolled preference, but all qualified applicants are encouraged to apply.

Preferred Requirements:

- Computer Skills