

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**

Announcement # 2019-234 **Issue Date:** 09-05-19 **Closing Date:** 09-11-19



Case Manager Supervisor
Nak Nu We Sha
Department of Human Services
Hourly Wage: \$23.71/Regular/Full-Time/Supervisory

Performs and provides case management services provided to children and families. Assesses risk of child abuse, neglect, and out-of-home placement. Provides crisis counseling to children and families relative to placement and steps for reunification. Assigns, prioritizes, reviews and oversees schedules of work assignments of Social Workers. Provides consultation and direction in case management with Social Workers to ensure maximum services to clients. Work may require unusual hours in the event of crisis situations. Works independently using professional judgement to make decisions within established policies, procedures, and professional standards.

Knowledge, Skills and Abilities:

- Knowledge of principles, practices, and professional standards of social work case management.
- Knowledge of tribal systems utilized to deliver services to children and families; and knowledge of social services resources available to children and families.
- Knowledge of Tribal, federal and state laws, policies and guidelines that govern services to vulnerable children and families.
- Knowledge of the Indian Child Welfare Act, Revised Yakama Code, Tribal-State Agreement and Yakama Nation Personnel Policy Manual.
- Knowledge of court procedures and role as an expert representative in court proceedings.
- Knowledge of risk assessment policies, procedures and process.
- Knowledge of Yakama tribal culture, values and traditions.
- Knowledge of Privacy Act and maintain strict confidentiality.
- Knowledge of group dynamics as applied to family counseling, child development, and principles involved in conducting a forensic interview.
- Knowledge of multi-disciplinary team process.
- Knowledge of attitudes, problems and needs of children and families. Ability to work in a cooperative and sensitive manner with children and families.
- Ability to develop and maintain effective working relationships and maintain professionalism with a wide range and level of staff and clientele.
- Ability to multi-task, organize, prioritize and manage a large volume of work on a daily basis work independently and productively.
- Ability to communicate effectively both orally and in writing.
- Ability to work under stressful situations and utilize professional judgement.
- Ability to communicate effectively with other agencies and community groups.
- Ability to review and evaluate employee job performances.
- Ability to be a role model to children and families.

Minimum Requirements:

- Bachelor's Degree in Social Work, Social Services, Human Services, or related field.
- Four years of professional work experience in a position comparable to a Social Worker III case manager supervisor.
- Required to pass a pre-employment drug test.
- Required to pass a pre-employment background check.
- Must possess a valid Washington State Driver's license with the ability to obtain a Yakama Nation Driving permit.
- Must be alcohol and drug free.
- Enrolled Yakama Preference, but all qualified applicants are encouraged to apply.

Preferred Requirements:

- A Master's Degree in Social Work, Social Services, Human Services or related field.
- Two years of professional work experience in a position comparable to a Social Worker II/III case manager supervisor.