

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT  
JOB ANNOUNCEMENT**



**Announcement #** 2020-078      **Issue Date:** 03-17-20      **Closing Date:** 03-23-20

**Social Worker III**  
**Behavioral Health**  
**Department of Human Services**  
**Hourly Wage: \$23.71/Regular/Full-Time**

The Social Worker III will be responsible for developing and implementing a "Centralized Intake" that will provide a one-stop entry point for families where basic screening helps to identify family needs, and referring to programs that best fit or court mandated for families or individuals.

**Knowledge, Skills and Abilities:**

- Knowledge of Circles of Care Grant.
- Knowledge of "Centralized Intake" systems.
- Knowledge of MS Word, Excel, Outlook, PowerPoint.
- Strong organizational skills with astute attention to details required.
- Ability to perform oral, written communication and interpersonal skills.
- Ability to work under strict deadlines and changing priorities with minimal supervision.
- Ability to demonstrate a high level of confidentiality and sensitivity to clients and patients.
- Ability to work with high caseloads.
- Ability to work with frequent interruptions and adopt a change in workflow.
- Ability to follow directions and apply proper policies, procedures and guidelines.
- Must possess strong interpersonal skills by being able to work with different types of people such as families, employers, Tribal organizations, and other professionals.
- Must possess strong listening skills and give their full attention to clients/patients in order to understand their problems, concerns and values.
- Must possess strong communication skills to communicate with clients/patients effectively, expressing ideas and information in a way that is easily understood.
- Knowledge of HIPAA.
- Ability to create, develop and implement projects.

**General Recruiting Indicators:**

- Minimum of a Masters of Social Work Degree required. Experience assisting people with physical, mental, emotional, or social disabilities at various stages in their lives. Other experiences include working with a variety of social and human services organizations that work with children and families, people who are homeless, older adults, court mandated for services, and veterans.

**Special Requirements:**

- Required to pass a pre-employment drug and alcohol test.
- Must possess a Driver's License and insurance.
- Must uphold and maintain strict confidentiality.
- May work flexible hours in the evenings or weekends.
- Must have Case Management experience with patient/client files.
- Yakama enrolled preference.